### (c) Room Monitor Station

This station allows a room to be monitored from any station, either on-hook or via the handset.

### (d) Station Amplifier

One or two Station Amplifiers may be installed on each 4-Wire extension, as an alarm or public address.

### (e) Horn Speaker

A horn speaker may be provided with each Station Amplifier for high volume applications.

#### (f) Headset Facilities

A headset with adapter and modified hookswitch may be provided at any key station.

#### (g) Exclusive Lines

A maximum of two exclusive lines can be connected to the T106 system. Each exclusive line is connected as line 2 on stations 1 and 2 or 3 and 4 for the first and second exclusive exchange lines respectively.

Features and facilities for line 2 are performed in the same manner as for line 1 with the following exceptions

Calls on line 2 can be transferred only to its parallel station.

Music on hold is not available.

No Conference calls are possible.

# 1.6 OPERATING INSTRUCTIONS

### 1.6.1 Main Equipment

#### **Priority Night Switch**

Ring priority can be selected for station 99 and 90. Ring will occur only at the telephone selected unless priority is reprogrammed from the selected station.

#### **Access Barring**

Outgoing exchange line access may be barred to individual key stations or standard (2-Wire) telephones, at the time of installation, by internal software programming in the main equipment. Station 1 (if equipped with optional power fail equipment) will have outgoing exchange line access during power failure.

#### **Powerfall Reset**

If an exchange line call is in progress when a power failure occurs the connection is retained until the completion of the call. At the completion of all calls in progress when a powerfailure occurs, press the POWERFAIL RESET button to correct exchange line allocation for further calls until power resumes normal operation. (ie: LINE 1 - Station 1, LINE 2 - Station 2, LINE 3 - Station 3 where LINES 2 and 3 are the exclusive lines).

### 1.6.2 Key Telephone Station

Note: On a T106 Key Telephone Station the LINE key may be preselected, i.e. pressed just before lifting the handset to implement the function.

#### **Visual Indications**

LINE LAMP	INDICATION	FLASHING RATE
Steady	Other Station using line	Steady ON
Slow flash	Users line busy	2s ON/0.2s OFF
Flash	Call on hold	0.6s ON/0.6s OFF
Rapid flash	Incoming call	0.1s ON/0.1s OFF

The SPKR/DND Lamp is ON steady while using SPKR/DND, on-hookdialling and monitoring facilities.

### **Audible Signals**

Incoming Call : 0.4s ON/0.2s OFF/0.4s ON/2s OFF; 730 Hz/590 Hz modulated by 11 Hz. Intercom Call : 0.1s ON/0.1s OFF/0.1s ON/0.1s OFF/ 0.1 s ON/0.1s OFF/0.1 s ON/1 s OFF; 600Hz single tone : 0.5 ON/9s OFF repeated, 600 Hz single tone On-Hold Alarm (signal starts 3 min. after call placed on hold). : 0.1s ON/0.1s OFF/0.1s ON; 600 Hzsingle tone. Confirmation Tone : 0.5s ON;590 Hz single tone. Confidence Tone Door Station 1 : Chime tones : 0.07s ON/0.06s OFF (Repeated for 1 s) Door Station 2 /1 s OFF/ complete cycle repeated for 7s; 700 Hz (Pi Pi Pi tone). : Continuous tone 600 Hz. Barred Access Alarm Tone Burst :0.1s ON/0.1s OFF/0.1s ON/0.1s OFF/0.1s ON; 600 Hz. (Tone burst is heard before all paging messages.) : 0.5s ON/0.5s OFF repeated; 600 Hz single tone. Off -Hook Alarm

Note: The volume of incoming signals will be lowered when the station handset is off hook.

### Placing an Exchange Line Call

To make an exchange line call.

Check that a LINE lamp is OFF.
Lift handset and press the LINE key for a free outside line. The LINE lamp will flash slowly.
When dial tone is heard, dial the required number.
To disconnect, replace the handset.

The LINE lamp will go OFF after a short time, and the line will be released.

#### Last Number Redlal

The T106 system provides this facility on Key Telephone Stations.

Check that a LINE lamp is OFF. Lift handset and press the LINE key for a free outside line. The LINE lamp will flash slowly. Press the Access Pause/Redial key (#) twice.

After a short pause, the last number dialled will be automatically redialled.

The Commander T106 incorporates special software programming for access control by digital analysis. Once programmed for appropriate PABX access codes no special procedures are necessary for access. A pause will be inserted automatically if the last number dialled was dialled through the PABX.

#### **On-Hook Dialling**

The progress of a dialled call may be followed without lifting the handset.

Press the LINE key for a free outside line. SPKWDND lamp will glow steadily, the LINE lamp will flash slowly and the dial tone will be heard. Dial the required number.

The progress of the call will be audible on the station speaker. The volume may be adjusted by the volume control.

When the call is answered

Lift handset.
The SPKR/DND lamp will go OFF.
Proceed with the conversation.

If the call is unanswered, press the SPKR/DND key to release the line

On-hook dialling operates the same way for individual Intercom Calls.

### Answering an Exchange Line Call

To signal an incoming call, the LINE lamp flashes rapidly at all key telephone stations, and exchange ring signal is heard.

The audible ring signal from each exchange line at a telephone station may be disabled by station user programming.

To answer a call

Lift handset at any station.

The LINE key need be pressed only if audible signal is inhibited at that station.

The LINE lamp will glow steadily at all other stations.

The call is now available at the answering telephone station.

To disconnect, replace the handset.

The LINE lamp will go OFF after a short time, and the line will be released. The volume of the exchange ring signal at a Telephone Station may be adjusted by the volume control.

# Holding an Exchange Line Call

An exchange line call may be placed on hold while internal enquiries are made.

While on hold, the outside caller cannot hear internal conversations.

The callerwill hear an electronic tune provided by the Music On Hold feature or an external source.

To place a call on hold

Advise the caller that call is being placed on hold. Press the HOLD key. The LINE lamp will flash.

Internal enquiries or intercom calls may now be made.

To return to the caller, press the LINE key. The LINE lamp will flash slowly.

#### **Automatic Hold**

When a station user is dealing with calls on both outside lines 1 and 2 simultaneously, one line is placed on hold every time the alternate LINE key is pressed.

There is no need to press the HOLD key between outside line selections.

#### On Hold Alarm

An On Hold Alarm is generated 3 minutes after a telephone station holds an exchange line call. The On Hold Alarm sounds at all Telephone Stations.

To stop the On-Hold Alarm, retrieve the call from hold by pressing the appropriate LINE key at any Key Telephone Station or by momentarily depressing the switchhook at the Standard Stations.

### Placing an Intercom Call

An intercom call to Key Telephone Stations may be of the following 4 types:

An individual intercom call (signalled by intercom ring signal at the called telephone station), or

An individual call page (signalled by a tone burst and the caller's voice at the called telephone station), or

An all call page (signalled by a tone burst and the caller's voice at all key stations) or A zone call page (signalled by a tone burst and the caller's voice at selected telephone stations).

The following points apply to all four types of intercom calls:

Intercom ring signal will sound at the called station, even if the called party is engaged on an exchange call.

The volume of an intercom signal may be adjusted by the volume control.

When the called party answers, a normal handset to handset call may proceed.

Intercom page will not operate if the called telephone station is off-hook (or with SPKR/DND key depressed).

Intercom page or tone calls may be answered from any station (call pick-up) by dialling "94".

Intercom page or tone calls can not be made to a standard telephone.

### **Individual Intercom Call**

Lift the handset.

Dial the required station number.

A rapid intercom ring is heard.

Wait for called patty to respond.

### Individual Call Page

Lift the handset.
Dial the required station number, twice
Announce the page.

After a tone burst, the caller's voice will be heard from the called station speaker.

### **All Call Paging**

Lift handset. Dial 93. Announce the page.

After a tone burst, the voice page will be heard via the speakers at all other T106 Key Stations.

# **Zone Call Paging**

To make a voice page to selected telephone stations

```
Lift handset.
Dial 9* for zone 1 (stations 1 - 2)
9# for zone 2 (stations 3 - 4)
Announce the page.
```

After a tone burst, the voice page will be heard at the selected zone stations.

## Answering an Intercom Call

If the called station is free, an intercom call (signalled either by intercom ring signal or voice) is answered by lifting the handset.

If the called station is engaged in an exchange line call, an incoming intercom call is still indicated by a reduced ring signal. The called station may answer the intercom call after placing the exchange line call on hold, momentarily depressing the switchhook until normal, level intercom ring is heard then releasing switchhook to answer the intercom call .

### Alternative Answering

To answer a page call or intercom call to an unattended station

Lift handset. Dial 94 to speak to the calling party.

Conversation can then be held in the normal manner. Replace handset to disconnect line.

#### **Call Shifting**

When a called station is busy or does not answer, you may dial another station without going on hook. Your call will be redirected to the new number.

### Calling the Standard Telephone

To call the standard telephone

Lift handset.
Dial 99 for extension 5 or 90 for extension 6.

If the standard telephone is not busy, ring tone will be heard at the calling station and the standard telephone ringer will sound.

#### Do Not Disturb

When a telephone station is in the Do-Not-Disturb mode, audible signals and voice paging will not be heard at that station, except for the door chime which is at **a** reduced level.

To set a telephone station to Do-Not-Disturb

Press the SPKWDND key.

While in Do-Not-Disturb, visual indication of the exchange line status is still given by the LINE lamps.

No indication is given to the other stations whether a Telephone Station is in Do-Not-Disturb or involved in an intercom call.

#### **PABX Recall**

If the T106 system is connected as a PABX extension, PABX recall may be effected by pressing the LINE key.

### Transferring Calls

An exchange line call can be transferred to any other station via intercom or page call.

Place the call on hold.

Dial the wanted station number

When the called station answers announce the call. The call will be transferred to that telephone station automatically when

You Replace the handset or The other station presses the LINE key.

When transferring a call, indication that the call has been accepted by another station is given by the LINE lamp changing from flashing (while on hold) to glowing steadily.

Unsuccessful Transfer

If the called party cannot accept the call, return to the outside call by pressing the LINE key.

# Line Secrecy Release

System line secrecy can be released from any key station to enable conference calls.

To programme secrecy

Lift handset of station to be programmed.

Press # key.

Press desired selection code

50 secrecy released or

51 secrecy enabled.

Press \* key.

A confirmation tone will be heard.

Replace handset.

### Exchange Conference (Secrecy Release) Calls

A Conference call can be established between two stations and an exchange call if the secrecy function has been released on the station initiating the conference. Release of the secrecy function can be done either before the conference call is expected or before the second station is requested to join in the call.

To convene an Exchange Conference

Answer the call at any key telephone station which has the secrecy released.

Ask the caller to wait while the other party informed.

Advise the other party either vocally or by an individual intercom call, to enter the conference after the LINE lamp stopsflashing.

Return to the exchange line call by pressing the LINE key.

The other party joins the conference by pressing the appropriate LINE key after the LINE lamp has stopped flashing.

### **Abbreviated Dialling**

Frequently called telephone numbers can be stored in the system and redialled, as required, using only two digits.

To program up to twenty numbers for the whole system, use Station 1

Lift handset.

Press \* key.

Dial required memory address (00 to 19).

Dial the desired telephone number up to 20 digits in length.

Press \*button again.

A confirmation tone will be heard.

Replace the handset.

These 20 stored numbers may be accessed from all stations.

To Program up to twenty numbers for each key station

Lift handset of station into which the number is to be programmed.

Press \* key.

Dial required memory address (60 to 79).

Dial the desired telephone number up to 20 digits in length.

Press \* button.

A confirmation tone will be heard.

Replace the handset.

These 20 numbers can be called only from the key station into which they are programmed.

NOTE: The handset does not have to be replaced in a continuous programming of numbers.

If the T106 system is an extension from a PABX it is necessary to press the # key twice for a pause to be inserted between the access code and the outside number. Any pause will be regarded as 1 digit in the stored number.

To use Abbreviated Dialling

Lift handset.
Select a free outside line.
Press # key.
Dial memory address number.

The stored numberwill be automatically dialled.

### **Access Barring**

If a station user attempts to dial a barred number the Commander will cease dialling and a continuous single tone will be heard. If this occurs, replace handset and check the number.

### **Enquiry Calls**

To obtain additional information from another station while speaking on an exchange line call.

Place call on hold.

Dial the wanted station number.

When the enquiry call is completed let the other station go on hook then retrieve the exchange line call from hold.

### **Ring Selection**

Any key station can be programmed to ring or not ring in response to incoming exchange calls.

To program ringing

Lift handset of the station to be programmed.

Press # key.

Press desired selection code

10 exchange line 1 ring stopped 11 exchange line 1 ring allowed

Press \* key.

A confirmation tone will be heard.

Replace handset.

NOTE: When ring is stopped, automatic answering is also stopped, incoming exchange calls will be indicated by a rapid flash of the LINE lamp. To answer, lift handset and press the LINE key.

### **Key-in Confidence Tone**

A confidence tone can be invoiced by pressing the HOLD and \* keys simultaneously. Repeat procedure to disable confidence tone.

### **Background Music**

When an external music source is connected, background music can be enabled or disabled at individual stations by pressing the # key and then the \*key. Static will be heard if a music source is not connected. The music will be momentarily interrupted by the ring signal or an incoming call or page announcement. Press any key to disable the background music.

### 1.6.3 DATA COMMUNICATION THROUGH COMMANDER T106

The Commander T106 can be used to link a data terminal or a computer to the telephone network or to other data terminals and computers in the premises.

For an introduction into the general data transfer capabilities or Commander systems and the methods of connection of data equipment to a Commander system refer to the booklet, "Data Communication through Telecom Commander Systems".

Only data equipment which uses V Series modems and which transmit at rates not exceeding 4600 bps can be connected to the Commander T106.

## Using a Commander T106 Extension Line

Data equipment can only be connected to a Commander extension line by use of a 'parallel' connection to the telephone station. A Special Mode 3 Connector is available for this purpose from Telecom.

#### To fit the Mode 3 Connector

Switch off the power to the main equipment.
Un-plug the telephone station.
Insert the Special Connector into the Wall Socket.
Plug in the telephone station and the data equipment into the corresponding positions marked on the Special Connector.
Turn on the power to the main equipment.

#### NOTE:

THAT AUTO-DIAL/AUTO-ANSWER MODEMS CANNOT USE THEIR AUTO DIAL AND AUTO-ANSWER FACILITIES ON THIS TYPE OF CONNECTION. ALSO THIS TYPE OF CONNECTION IS UNSUITABLE FOR TELECOM'S COMPUTERPHONE; VIATEL TERMINALS WITHOUT MANUAL DIAL FACILITY AND MANUAL MODEMS WITH INTEGRAL TELEPHONES (REFER TO "USING A COMMANDER T106 TWO-WIRE INTERFACE).

#### To Transmit Data

Lift handset or press SPKWDND key.

Select a free exchange line, (if making an external call).

Dial telephone number of distant computer

OR

Dial station number of computer or terminal in your premises.

When carrier tone is heard from host computer, transfer control of the line to your data equipment

(refer to your equipment's instruction booklet for correct procedure).

If call was made with handset off hook, press SPKR/DND key and replace handset. Proceed to use your data equipment for the transfer.

At the conclusion of the transfer return control of the line to your Commander T106.

Press SPKR/DND key to release the line.

#### To Receive Data

Answer incoming call in usual manner. When carrier tone is heard from distant computer, transfer control of the line to your data equipment. Continue as in "To Transmit Data".

### Using a Commander T106 Two Wire Interface

For use with "Computerphone", Viatel Auto-dialling terminal, auto-dial/auto-answer modems, and modems with a telephone incorporated.

**NOTE:** These must all be decadic dialling types or be capable of sending decadic pulses.

These modems can be plugged directly into the extension line socket of atwo-wire interface.

Ensure that your Commander T106 is programmed to suppress 'Intrusion' tones which would otherwise corrupt data transfers through the interface. This will be done at no charge at the time the Interface is installed, or for a small fee when done by Telecom subsequently.

To Transmit Data Using Manual Modem

Select a free exchange line, (if making an external call) OR

Dial station number of other data equipment in your premises.

Follow the operating procedures in the instruction

booklet supplied with your modem.

To Receive Data Using Manual Modem

Follow the operating procedure in the instruction booklet supplied with your modem.

To Transfer Data Using Computetphone', Viatel Auto-Dial Terminal and Auto-Dial/Auto-Answer Modem

Follow the operating procedures in the instruction booklet supplied with your data equipment.

**NOTE:** When entering telephone numberson yourterminal, orcomputerfor auto-dialling, precede the number with the exchange line access code "0" and a dialling pause. (Refer to your data equipment's instruction booklet for the procedure for inserting the dialling pause).

For internal calls simply enter the number of the station associated with the computer in your premises.

### 1.6.4 Standard (2-Wire) Telephones

#### **General Description**

A 2-wire telephone interface provides the option of connecting up to two Standard (2-wire) telephone circuits to the system. These telephones are extensions 5 and 6 in the system configuration and designated as stations 99 and 90 respectively. To the user it appears as a normal station with limited function restrictions.

The standard (2-wire) telephone may be any standard, premium or feature Telecom telephone, with decadic dialling.

The standard (2-wire) telephone has most T106 facilities, with the following limitations

No Abbreviated Dialling.

No last number redial.

No on-hook dialling.

No Do-Not-Disturb.

No conference calls.

No indication/reception of page calls.

No zone paging.

No line status indications.

No access to exclusive lines.

All other features and facilities are available as for key stations 1 through 4.

The operations of these telephones differ from the key stations in selected functions listed below.

#### Placing an exchange line call

Lift the handset.

Dial "0".

If an exchange line is available for dialling, dial tone will be heard.

Dial the call as usual.

Replace the handset to disconnect.

If the exchange line is in use, a busy tone will be heard after the "O" is dialled.

### **Exchange Call Waiting Tone**

When a standard (2-wire) telephone is off hook engaged in a call, a call waiting tone will be heard instead of the ring of an incoming call.

#### To Hold an Outside Call

Ask the outside party to wait.

Press the switch-hook for approximately half a second. The **call** is now on hold. (a short burst of music will be heard to confirm call is on hold). An outgoing call cannot be placed on hold during the first 90 seconds.

### To Retrieve a Call from Hold

Press switch-hook again for approximately half a second.

### To Transfer a Call

Ask the outside party to wait.

Press switch-hook for approximately half a second.

The call is now on hold.

Dial the wanted station.

When the station answers, announce the call.

Replace the handset. The call will be automatically transferred.

### To Program Ring Selection for outside line

Lift handset.
Dial 97 to stop ringing.
Replace handset.

To regain audible signals for outside lines repeat procedure that inhibited ringing.

### **Priority Night Switching**

Ringing priority can be selected for stations 5 and 6 using the NIGHT SWITCH on the Main Equipment. Ringing will occur only at the standard station selected unless priority is reprogrammed at the selected station.

#### To Reprogram Ring Selection

Lift handset of station selected on the Night Switch.

Dial desired code
95 for ring at station 99
96 for ring at station 90
A confirmation tone will be heard from the handset

Replace handset and incoming calls will ring at the programmed station.

A busy signal after reprogramming is completed indicates programming was performed at the wrong extension.

To return priority to original selection repeat the above procedure using code for the original station selected on the Night Switch.

**NOTE:** The night switch will over ride programmed ring selections for stations 5 and 6.

### 1.6.5 Room Monitor Station

The Telephone Station performing the monitoring may do so on-hook (via the speaker) or off hook (via the handset for privacy).

Room Monitor Switch Station must be ON prior to operation.

### On-Hook Monitoring

Press the SPKWDND key at the monitoring station. The SPKR/DND lamp will come ON.
Dial 91 for Room Monitor 1 or
92 for Room Monitor 2.

Sounds at the Room Monitor Station will be heard via the Telephone Station speaker.

Press the SPKWDND key again to stop monitoring. The SPKR/DND lamp will go OFF.

### Off-Hook Monitoring

Lift the handset at the monitoring telephone station.

Dial 91 for Room Monitor 1 or

92 for Room Monitor 2.

Sounds at the Room Monitor Station will be heard via the telephone station handset.

Replace the handset to stop monitoring. Switch Room Monitor OFF at the Room Monitor Station.

From the Standard Telephone, only off-hook monitoring can be performed.

#### 1.6.6 Door Station

### **Door Chime Operation**

When a visitor presses the Door Station Call button, a distinctive 7 second tone is heard at all T106 Key Telephone Stations along with ring at the standard telephones.

This chime overrides all tones, exchange and intercom ring signals.

The chime will become a reduced level "bee-boo" tone at a key telephone station which is off -hook.

### Communicating with the Door Station

Any telephone station may converse with the Door Station.

#### To answer a Door Station Call

Lift Handset within 7 seconds after door chime stops ringing. Speak to calling party.

If the station is engaged in an exchange line call, the outside party must first be placed on hold, and the handset placed momentarily on hook before answering the Door Station.

### To call a Door Station

Lift the handset.
Dial 91 for Door Station 1 or 92 for Door Station 2.

The T106 system can handle an exchange line call and a Door Station call simultaneously (from different telephone stations).

#### **Door Station Ring Selection**

Door stations can be programmed to ring or not ring at any key station.

To program ring

Lift handset of station to be programmed. Press # key.

Press desired selection code

30 door station 1 chime disabled

31 door station 1 chime allowed

40 door station 2 chime disabled

41 door station 2 chime allowed

Press \*key.

A confirmation tone will be heard.

Replace the handset.

#### To operate remote door unlock

During door station call in progress

Dial 98.

Ask person at door to enter.

Door will remain unlocked for 5 seconds.

### 1.6.7 Station Amplifier

The Station Amplifier provides amplification of the following signals to any Key Telephone Station.

- a) Incoming exchange ring on system line (ie. LINE1).
- b) Incoming internal ring.
- c) Individual, Zone or All Call page announcements.
- d) Door chime.
- e) On Hold Alarm.

Any or all key stations may have up to 2 Station Amplifiers connected.

The Station Amplifier may be turned on or off at the switch on its face panel and the output volume level can be adjusted with the volume control knob by the user.

# 1.6.8 Exclusive Lines

Up to a maximum of two exclusive lines can be connected to the T106 system. The exclusive line is connected as line 2, exclusive line 1 is connected to stations 1 and 2 only, line 2 is connected to station 3 and 4 only. Calls on line 2 can be transferred only to the appropriate parallel station. If desired, access to the exclusive line(s) for outgoing calls can be allowed/denied to selected stations.

Programming is done on station 1 for exclusive line 1 (to stations 1 and 2) and on station 3 for exclusive line 2 (to stations 3 and 4).

To program access

Lift handset at station 1 or 3 for first or second exclusive line respectively.

Press # key.

Press desired code selection

600 access denied for station 1 or 3

601 access allowed for station 1 or 3

610 access denied for station 2 or 4

611 access allowed for station 2 or 4

Press \*key.

Replace handset on hook.

### **Exclusive Line Ring Selection**

The exclusive line can be programmed to ring or not ring in response to incoming exchange calls at selected stations.

To program ringing

Lift handset of the station to be programmed.

Press # key.

- Press desired selection code
20 exchange line 2 ring disabled
21 exchange line 2 ring allowed

Press ★ key.

A confirmation tone will be heard.

Replace handset.

#### 1.6.9 Headset Facilities

To use the headset on a station

Replace handset and cord with headset and adaptor.

Fix Actuator Hookswitch.

Put headset on.

Ensure that the hookswitch activator is down in the on hook position.

The headset is now ready for use. To use the station, slide hookswitch activator up to go off hook. Use other Commander T106 features and facilities in normal manner. Slide hookswitch activator down to go on-hook at the completion of the call.

# 1.7 SYSTEM LINE LIMITS

# 1.7.1 Internal Cabling Limits

Equipment	Loop Resistance	Cable length 0.5 mm Cable
Key Telephone Station	35 ohms	200 m
Standard (2-wire) Telephone	700 ohms	4.0 km (2.6 km 0.4 mm U/g cable)
Door Station	40 ohms	<sub> </sub> 235 m
Room Monitor	35 ohms	200 m
Station Amplifier	200 ohms	1100 m
Horn Loudspeaker	1 ohm	5.5 m

TABLE 1.1 - INTERNAL CABLING LIMITS